

DEPARTMENT OF THE NAVY OFFICE OF THE ASSISTANT SECRETARY RESEARCH, DEVELOPMENT AND ACQUISITION 1000 NAVY PENTAGON WASHINGTON, DC 20350-1000

DEC _ 6 2001

MEMORANDUM FOR DISTRIBUTION

Subj: RECOGNITION AND AWARDS FOR ACQUISITION PERSONNEL - DAVID PACKARD EXCELLENCE IN ACQUISITION AWARD NOMINATIONS

Encl: (1) USD(AT&L) Memo of 13 Nov 01

(2) Acquisition Award Action Officers Listing

Enclosure (1) updates and reissues Under Secretary of Defense (Acquisition, Technology and Logistics) policy on "Recognition and Awards for Acquisition Personnel" and requests nominations for the FY 2002 David Packard Excellence in Acquisition Award.

To meet OSD's timeline, Department of the Navy nominations must be submitted to the Acquisition Reform Office not later than 31 December 2001. Negative replies also are requested by this date. We regret the short turnaround, but our request for an extension has been denied. The review panel, comprised of representatives from the Assistant Secretary of the Navy (Research, Development and Acquisition) staff, will begin reviewing nominations on 3 January 2002.

Enclosure (2) identifies action officers from each activity who will be issued a password and authorized to enter nominations into the acquisition award database found at http://www.ar.navy.mil. The website will continue to contain the latest information on acquisition award status.

In past years, nominations that were not selected for the David Packard Excellence in Acquisition Award were considered for a Defense Acquisition Excellence Award, an Innovation in Acquisition Award, or a Certificate of Excellence. This practice will continue this year. However, submission of a nomination package will not

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automatically result in one of these three awards being presented. Additionally, one certificate per team, rather than individual certificates of recognition for every team member, will be issued to award winners.

ARO action officers for the Acquisition Award Program are Kathy Mills and Michele Cuffee, who may be reached at (703)602-5506, KMills@ar.navy.mil, or MCuffee@ar.navy.mil.

I strongly encourage you to nominate Navy and Marine Corps programs that are making outstanding contributions to our Department of Navy acquisition process and, ultimately, our Warfighters.

Thank you for supporting this great opportunity to recognize team efforts! IR, Clifterlowed C. E. Stellon-Garner

Acquisition Reform Executive

Distribution: (see next page)

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